

Minutes on the fourth Project Management Committee meeting

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
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1. Summary

This document reports the fourth Project Management Committee meeting of the Erasmus+ Capacity Building in the Field of Higher Education project „Development of master curricula for natural disasters risk management in Western Balkan countries“ (NatRisk), held at the Technical University of Crete (TUC), on the 06th of September 2018. The meeting was chaired by Assist. Prof. Milan Gocić. The objective was to introduce to all project partners the most relevant issues of project implementation, realised and future activities and plans.

2. List of attendees

Twenty eight representatives from all 12 partner institutions (University of Nis – UNI, University of Natural Resources and Life Sciences, Vienna – BOKU, Middlesex University Higher Education Corporation – MUHEC, University of Messina – UNIME, Óbuda University – OE, Academy of Criminalistics and Police Studies – KPA, University of Pristina in Kosovska Mitrovica – UPKM, University of Sarajevo – UNSA, Technical College of Applied Sciences Urosevac with temporary seat in Leposavic – TCASU, University of Defence in Belgrade – UNID, Technical University of Crete, Chania – TUC, University of Banja Luka – UBL).

The list of attendees is presented below.

No.	Name	Institution acronym	E-mail
1	Milan Gocić	P1 - UNI	milan.gocic@gaf.ni.ac.rs
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3. Agenda – Fourth Project Management Committee meeting

Thursday, 6th September 2018		
Meeting room, School of Production Engineering and Management, TUC		
Project Management Committee meeting		
09:00-09:10	Project Management Committee participants registration	
09:10-09:30	WP2.4 Providing of students' internships positions	Milan Gocic, UNI
09:30-09:50	WP2.5 Harmonization of teaching environment with EU best practices and purchasing of laboratory equipment and literature	Giuseppe Aronica, UNIME
09:50-10:50	WP4.1 Defining of admission requirements and enrolment of students WP4.2 Implementation of master curricula WP4.3 Implementation of students' internships WP4.5 Self-evaluation of master curricula	Emina Hadzic, UNSA, Milan Gocic, UNI
10:50-11:10	WP6.3 Promotional activity for student enrolment & WP6.4 Promotional activity for trainings	Milan Gocic, Ljiljana Jevremovic, UNI
	EU examples of students' internships organisation	

11:10-11:25	BOKU	Michael Tritthart
11:25-11:40	MUHEC	Nosheen Rachel-Naseem
11:40-11:55	UNIME	Simona Fazio
11:55-12:10	OE	Erzsebet Ancza
12:10-12:25	TUC	Georgios Stavroulakis
12:25-12:40	WP7.2 Accreditation of master curricula	Slavisa Trajkovic, Snezana Djoric Veljkovic, UNI
12:40-13:00	General discussion and closing the meeting	

After the participants' registration which started at 19:00, Milan Gocić informed participants about ways of providing students' internships positions and signing of agreement between WB HEIs and bodies in the field of Natural Disasters Risk Management (NDRM). Prof. Giuseppe Tito Aronica, UNIME, presented the results achieved in the framework of WP2.5 activity. Emina Hadžić, UNSA, presented what should be done in WP4 and also which activities should be implemented during next period such as implementation of trainings for civil sector and their self-evaluation, student enrolment and implementation of new master curricula. Milan Gocić, UNI, highlighted the importance of dissemination of project results and impact indicators we have achieved so far. Also, he presented how the promotion of student enrolment and trainings of civil sector should be done. EU representatives, Michael Tritthart (BOKU), Simona Fazio (UNIME), Nosheen Rachel-Naseem (MUHEC), Erzsebet Ancza (OE), Georgios Stavroulakis (TUC), presented EU examples of students' internships organisation. Snežana Đorić Veljković, UNI, presented information about accreditation activities. Next PMC meeting will be held in London from 20-21 March 2019.

The meeting ended at 13:00.

4. Conclusions

The meeting was concluded with positive impressions and it was everyone's opinion that it was very beneficial and that detailed and precise instructions were given for the forthcoming project activities.

The presentations and material from the meeting will be additionally delivered to all partners.

In Chania, 07 September 2018

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